

Monmouth Fire Department

Explorer

Post 890

Temporary By-Laws

Updated 05-02-2007

Meeting Dates & Times

The monthly training session will be at **17:30** on the **First Thursday** of each month.
The monthly business meeting will be at **17:30** on the **Third Thursday** of each month.
Special meetings or events will be discussed in advanced and may be found on the post website.

Post Information

Website: www.MonmouthFire.com/explorers/

Email: Explorers@MonmouthFire.com

Lead Advisor

Jason K. Mills FF
207-592-9601

Advisors

Ron Cook
Dan Hillier

Station Phone:

207-933-4545

Requirements for membership

Age 14-20, Monmouth Resident

Student in good standing at Monmouth Academy

\$10 Annual Dues (Due in June)

Exclusions apply for current members

Attendance Policy

Explorer Post Meetings:

Effective May 2nd, 2007 the following attendance policy is to be followed for all Explorer Post Meetings. Being an Explorer comes with responsibility and attendance to the trainings and meetings is of the utmost importance.

Attendance of the two scheduled meetings is mandatory to be a member of the Explorer Post. If a member is not able to attend a meeting they may request an excused absence.

Typical Excused Absence Reasons

- School Related
- Family Obligations
- Church Obligations
- Incapacitated by illness or injury. A doctor's note may be required
- Employment

Excused Absences are generally planned events, unless emergencies and therefore you should be requesting these at least 48 hours in advance (by 1800 Tuesday). You should request an excused absence by filling out a request at www.monmouthfire.com/explorers/ or emailing Explorers@MonmouthFire.com with an explanation of why the absence is needed.

If you need to request an excused absence for an emergency (less than 48 hours notice) please contact your post officers or advisors if an office cannot be reached.

Reasons for review:

Two or more consecutive unexcused absences.

Three or more unexcused absences in a 90-day period.

Excessive excused absences.

Any excused absence reason which is found to be untrue.

Review Board:

A review board will consist of the Post Captain and/or Lieutenant and one or more Advisors. The review board will consider attendance history, attitude and other factors when deciding the disciplinary action which may range from a written warning to dismissal from the Post.

Department Meetings:

Members are expected to adhere to the Monmouth Fire Department attendance policy regarding department meetings and are expected to attend all meetings. For an excused absence you need to contact a department chief prior to the meeting.

Gear Policy

Fire Gear:

Gear may be issued to an explorer if available and may consist of the following items:

- Turnout Coat & Pants
- Structural Fire Glove
- Structural Fire Helmet
- Work Gloves
- Forestry Coat & Helmet
- Forestry Goggles & Protective Eyewear
- Gear Bag
- Pager & Charger

Labeling & Modification:

All explorers should at a minimum have their helmets labeled with the words “Explorer” visible from all angles. No modifications (including decals, lettering, etc) shall be made to any department issued gear without prior permission from the advisors and department chiefs. No explorer shall have anything on their gear designating them as a “Firefighter” or showing any sort of certification or specialty (i.e. SCBA, Extrication, Rescue, Etc).

Gear Requests:

If you need any gear you need to have an advisor approve your request before speaking with the department chief in charge of gear. Any gear issues (damages, lost, etc) must be taken to the department chief in charge of gear. If gear is not available for a new member you may be required to share gear.

Gear Storage:

Those members in good standing may request to keep their gear with them at their home if there is a viable reason (own vehicle, parent on the department). Every member is required to have their gear with them at every meeting and event, failure to do so will result in having to keep the gear at the station. Gear at the station should be stored out of the way, preferably in a bag.

Pagers:

Only the post Captain and Lieutenant are to have fire department pagers. Pagers may be issued to other members under special circumstances, but these are to be approved by the Lead Advisor.

Care & Responsibility:

It is the members responsibility to keep the gear clean and in good condition, this gear is the property of the Monmouth Fire Department and may be taken away if it is not treated properly. Contact an advisor or chief with any questions on how to properly clean and care for your equipment.

Chain of Command

The chain of command shall be followed in all aspects of the explorer post and fire service. Issues should be brought to the attention of your direct superior unless he/she is unavailable or there is a conflict involving that person. In that case you should move to the next available person.

Department Officers

Chief
1st Assistant
2nd Assistant
3rd Assistant

Explorer Post Administration:

Lead Advisor
Associate Advisors

Explorer Post Officers:

Explorer Captain
Explorer Lieutenant

Membership